

Ashcombe Farms Dover HOA
Executive Board Meeting Minutes
Thursday December 10, 2009 7:30 PM

General session:

1. Meeting was called to order at 7:35. Present: Rich Farr, Judy Jackson, Kelly Mefford, and Andy Shaffer. Absent: Mel James. Guest: Barbara Ryan.
2. Kelly Mefford motioned to approve the Secretary's report. Andy Shaffer seconded. Motion carried.
3. Andy Shaffer led discussion of the Treasurer's report. Judy Jackson reminded the Board of the Board policy regarding the amount needed to be in reserve in the Town Home account. If the Town Home account should ever fall below the amount of \$15,000 then a Special Assessment would be placed on Town Home lots. This policy reads: "If the Town Home fund should ever fall below \$15,000.00 a special Assessment of \$25.00 per month will be collected until the Town Home Fund reaches \$30,000.00 at which time the Special Assessment will be stopped." This policy was adopted at an Executive Board meeting on July 7, 2005. Andy Shaffer acknowledge at this time there is only a balance of about \$17,000. However Andy reminded the Board that Town Home fees will be paid very soon for the first quarter for 2010. There was further discussion about this situation. Action was tabled until additional information on fee collection and its impact could be analyzed. Judy Jackson motioned to approve the treasurer's report. Kelly Mefford seconded. Motion carried.
4. Old business
 - a. Discussion regarding the repair of walking trail and broken side walk was tabled until the April 2010 Executive Board meeting.
 - b. There was no report regarding Neighborhood Watch.
 - c. Mike Hetrick, Scott Fiske, and Barbara Ryan are willing to join the Community Support Committee. There will be a meeting in January with all of the committee members.
5. New business
 - a. The Board discussed developing a series of "Frequently Asked Questions" and answers to be placed on the website. The Board evaluated and discussed the FAQs from Ashcombe Farms West and decided to use their FAQs as a starting point. We discussed how these should be worded to fit our needs. Judy Jackson will submit the draft document for Board approval via email before sending it to Larry Rower to be placed on the website.
 - b. Andy Shaffer will work on developing a street map showing the streets and the street names so that visitors to the website will be able to clearly identify if they have reached the correct HOA website.
 - c. We discussed articles for the newsletter. A few articles are already in place. Judy Jackson will send the rest of the articles to Kelly Mefford and Rich Farr for their final approval.
6. Comments from guests - Barbara Ryan suggested that in the annual treasurer's report there should be a line added in the budget beside the current year budget to show what was actually spent in each category. This would make it easier to understand for many people. Andy Shaffer said he would keep that in mind when he prepares the annual budget

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for 2011.

7. Date and place for the next HOA Board meeting - Tuesday, February 2, 2010, 7:00 at Judy Jackson's home - 1842 Deerfield Drive.
8. Kelly Mefford moved to adjourn the meeting, Andy Shaffer seconded. Motion carried. Meeting adjourned at 9:00.

Respectfully submitted,
Judy Jackson
Acting Secretary