

Ashcombe Farms Dover HOA  
Executive Board Meeting Minutes  
Wednesday, May 29, 2013 - 7:00 PM

General session:

1. The meeting was called to order at 7:12. Present: Dennis Bowman, Rich Farr, Scott Fiske, Karen Hetrick, Judy Jackson, and Mike Swank. Mike Swank is welcomed as the newest Executive Board member replacing Kelly Mefford. His term will expire in June 2015. No guests were present.
2. Karen Hetrick moved to accept the minutes of the last meeting. Scott Fiske seconded. Motion carried.
3. Since there was only one nomination for the opening on the Executive Board – Karen Hetrick – the Executive Board checked with our legal counsel as to whether or not we needed to go through the process of the election. This costs money and involves a lot of time. With legal counsel's approval Karen Hetrick is declared elected by a *Vote of Acclamation*. She will have a term of three years which expire in June 2016. The Board members and officers are as follows: Executive Board President – Rich Farr; Executive Board Vice President – Karen Hetrick; HOA Treasurer – Scott Fiske; HOA Executive Board Secretary – Judy Jackson; and Mike Swank – member at large. Dennis Bowman remains as the HOA Bookkeeper.
4. Judy Jackson moved that the Executive Board adopt the previous slate of officers. Karen Hetrick seconded.
5. Treasurer's Report was conducted by Dennis Bowman, bookkeeper. Judy Jackson moved to Motion carried.
6. Old business
  - a. Discuss the development of Executive Board policy for approval of changes for Town Home lots – tabled.
  - b. Discussion was held regarding two (2) definitions of regulations. Scott Fiske moved to approve both definitions and Karen Hetrick seconded. Motion carried. These revised definitions are attached to these minutes. Other articles will be emailed to rich after this Board meeting. Judy will prepare envelopes and give them to Rich prior to leaving for Romania for one month.
  - c. Rose bushes on Ashcombe Blvd island have already been pruned this year. Rich will ask Burt to deal with the weeds on the island and with the weeds bordering the property belonging to Ashcombe Farms West HOA. Doing this was approved by general consensus by the Board.
  - d. Election clarification from Duane Stone – since there was only one nomination for the Board position that is open there was no need to spend the money on having an election. This will be explained in the newsletter.
7. New business
  - a. At the suggestion of the bookkeeper, Dennis Bowman, the Executive Board approved by general consensus to revise the time period for the financial fiscal year for tax purposes. This way the tax year will match the financial budget year for the HOA. This time frame is from January to December.
  - b. There is a tree located in the common area bordering 1829 Deerfield that needs to be removed. Rich and Scott will look at this tree and decide if this is something they can deal with safely or not.
  - c. George and Kathy Hokkanen, 1803 Ashcombe, submitted a lot owner request for a patio out on paving stones. It will be inside their fence. Approved by general consensus.
  - d. The HOA Secretary will be in Romania from June 2 to June 28. Any settlement requests for information should be handled by Dennis Bowman and Rich Farr. The secretary, Judy Jackson, has

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emailed both Dennis and Rich information they may need for settlements – such as copies of insurance documentation.

Executive Session of the Board – Guests will be dismissed, Notice of confidentiality regarding Executive Board business.

Date and place for the next HOA Board meeting – Wednesday, September 4, 2013 at 7:00 at Judy Jackson's home – 1842 Deerfield Drive

Meeting adjourned at 8:05 PM.

Respectfully submitted,  
Judy Jackson  
Ashcombe Farms Dover HOA  
Executive Board Secretary