

Ashcombe Farms Dover HOA
Executive Board Meeting Minutes
Tuesday, November 12, 2019
1842 Deerfield Dr., Dover, PA

General Session:

1. The meeting was called to order at 7:32 p.m. Present were Rich Farr, Fred King, Eric Saindon, Judy Jackson, Lisa Tate, Dennis Bowman, and Joy Henley.
2. Secretary's report was reviewed and no additions or changes were requested. Judy moved to accept the report, Eric seconded, and the motion carried unanimously.
3. Treasurer's Report.
 - a. The Board discussed the HOA's legal fees and how to properly distribute those accrued by lot owners. A solution was reached.
 - b. Reports were reviewed, and a billing error was corrected after a Board member called and spoke with a retailer regarding the error.
 - c. There were no questions on the check detail report.
 - d. The Board, upon comparison of the Cash Reserve and the Townhome Reserve, decided to purchase a \$40,000 2-year CD with the Townhome Reserve funds, adding some funds from the Cash Reserve account to make up the difference. The purpose of the Townhome Reserve funds was reviewed and discussed.
 - e. Treasurer's Report was accepted by general consensus.
4. Lot Owner Comments.
 - a. No lot owners present.
5. Old Business.
 - a. 2019 Shutter and Medallion/Beautification Project.
 - i. The Board decided to amend procedures regarding noncompliance for this project. It was decided to create an insert for the Annual Dues mailing regarding algae and mold on siding and the Beautification Project that states the Board will be checking for noncompliance on these issues beginning in March 2020. Included will be language about a deadline extension and a proposed timeframe for work to be completed. Judy moved to accept this change, Lisa seconded, and the motion carried unanimously.
 1. Judy so moved.
 2. Lisa seconded.
 3. Motion carried unanimously.
 - b. Mold on siding.
 - i. Discussed within confines of the Beautification project.
 - c. Signs from Parking Enforcement Solutions
 - i. Rich emailed his contact at PES, and signs have been installed.
 - d. Walking Path.

- i. The Board elected to pursue bid for the repair of the Walking Trail as a whole, work to be completed in sections if needed.
 - e. Storm Water Retention: Wetlands Sign Buried.
 - i. This issue would also be discussed with companies bidding on the Walking Trail project, as it is in conjunction.
 - f. Storm Water Runoff by Ashcombe Dr./Ashcombe Blvd.
 - i. A mound of dirt by the pipe needs to be flattened out.
 - g. Behind Boxwood sign.
 - i. It was suggested that a mass mailing be sent to Boxwood residents, advising them to be on the lookout for dumpers, and to alert Northern York County Regional Police if there is any dumping going on in the causeway.
 - h. Palomino Road Sign.
 - i. Rich suggested getting a quote from Graphic Masters regarding replacement.
- 6. New Business.
 - a. Boxwood/Fox Run Sign.
 - i. The Board is waiting on settlement with the insurance company.
 - b. Sidewalk Damage at Ashcombe Dr. & Fox Run
 - i. The discussion in this was tabled until the Board's next meeting.
 - c. Groundhog Hole (located above drain pipe near walking trail on Boxwood).
 - i. Rich suggested having Burt dump a rock in the hole.
- 7. Future Meetings.
 - a. 3rd Quarter (Budget) meeting: September 8, 2020, 7:30 p.m., Judy's home, 1842 Deerfield.
 - b. Annual Meeting, mid October 2020, date and time TBD.
 - c. 4th Quarter meeting: November 10, 2020, 7:30 p.m., Judy's home, 1842 Deerfield.
- 8. Meeting adjourned at 9:41 p.m.

Respectfully submitted,

Joy Henley
Executive Board Secretary